



Job ID: 4491295
Company Name: NOVA SOUTHEASTERN UNIVERSITY
Job Number: 27269
Position Title: ACADEMIC ADVISOR I
Location(s): Florida, United States

Posted: May 30, 2008
Industry: Education / Teaching / Administration
Job Function: Other
Entry Level: No

ACADEMIC ADVISOR I - Nova Southeastern University, a large, not-for-profit University in southeast Florida, is seeking a motivated, committed, and effective academic advisor for the School of Business. The academic advisor will work with both graduate and undergraduate student populations in a fast-paced environment located in Miami (Kendall), Florida. Successful candidates must demonstrate the ability to establish effective relationships with students, solve problems, communicate effectively orally and in writing, think proactively, meet deadlines, and maintain accurate records. Bachelor's degree and a minimum of 6 months experience in higher education, education, counseling, or related field required. Experience in academic advising along with a demonstrated commitment to higher education preferred. Salary 35k. Please apply online at: www.nsujobs.com to position #995343.