

Alfred University

Director of Retention

Alfred University seeks nominations and resumes for the position of Director of Retention. Reporting to the Vice President for Enrollment Management, the Director is responsible for evaluating current practices; developing and implementing an institutional retention plan; reviewing existing data to find themes that need to be addressed; work closely with the Director of First Year Experience to manage the Peer Leader component as well as the over all success of this LAS program; facilitating the Retention and Persistence Committees and coordinating the University's efforts toward student success through collaboration with Academic, Business and Student Affairs divisions. The Director also communicates regularly with current students and parents. The Director works with a team of colleagues in Enrollment Management, including the Director of Operations and Research, the Director of Financial Aid, the Director of Admissions, Director of Marketing and the Director of Opportunity Programs.

The successful candidate will have: an advanced degree (preferably); technical and strategic retention expertise; previous work experience in an enrollment management model; strong ability to collaborate with faculty across academic disciplines; excellent leadership, communication and interpersonal skills; and a desire to work in an environment focused on measurable results.

Salary is competitive.

Founded in 1836, Alfred University is the oldest coeducational institution in New York State and the second oldest in the nation. Its 52 buildings, 600-acre hillside campus is known nationally and internationally for many of its outstanding programs. Current enrollment of 2000 full-time undergraduates and 350 graduate students provides for a vibrant academic community. Consistently ranked high by trade publications, Alfred University enjoys record numbers of applications and consistently strong enrollments.

Review of resumes will begin immediately. Send letter of application, resume and names and phone numbers of three references to:

Janet Cornell
Executive Assistant
Office of Enrollment Management
Alfred University
One Saxon Drive
Alfred, NY 14802

To send electronic submissions, please email Janet Cornell at corneljm@alfred.edu. To learn more about Alfred University, visit www.alfred.edu

Alfred University is committed to the ideals and goals of Affirmative Action and Equal Employment Opportunity.